

DIVISION/COMMITTEE ANNUAL REPORT FORM

Each year, OLC divisions and committees are asked to prepare and submit a brief report highlighting their accomplishments. The report can focus on a variety of subjects: educational efforts, newsletters, initiatives, and partnerships, as well as internal issues of restructuring or reconsideration of your unit's identity and purpose, or external issues that impacted your focus and your work. Reports will be compiled and posted on the OLC Web site (www.olc.org). Reports may be edited for consistency.

*Please complete the following information and return the form to the OLC office no later than **December 1, 2011.***

Unit Name: Subject & Special Collections Division

Completed by: [Nancy Horlacher](#)

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Educational Efforts:

Professional Development Events: Yes No

(If yes, complete information below.)

Event Title: _____

Location: _____

Date: _____ Attendance: _____

Brief overview (keynote speaker, session, etc.):

Conference Programs/Events: Yes No

Number of Programs Presented: _____

(List exemplary programs or "Best Practices") _____

OLC Connects: Yes No

(If yes, give details of "Best Practices," displays, demonstrations, etc.)

The SSCD displayed information related to special libraries at its table at OLC Connects. Included was information on special collections throughout Ohio, including the Columbus Zoo Library and the Peninsula Historical Society and Library, as well as recent articles on issues facing special libraries. The table also included contact information for the division, along with a good amount of chocolate and free lunch bags and highlighters courtesy of the Columbus Zoo Library!



Chapter Conference Programs: Yes No

Number of Programs Presented: _____

(List exemplary programs or "Best Practices") _____

Other (video teleconferences, online courses, etc.): _____

Newsletters, Articles, or Publications:

Yes

No

If yes: Title: _____

Date: _____ Author(s): _____

Topic: _____

Use of the OLC Web site: _____

Initiatives and Partnerships: _____

Comments/Suggestions: [This was a transitional year. Health issues of the Coordinator and budget cuts at Action Council members libraries hampered planning and execution of projects.](#)

Return form to:

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