

# SPOTLIGHT *on* COMPETENCIES

Ever wonder  
how OLC's  
competencies could  
work for your library?

Be sure to check out this column each month to see real life examples of how competencies have been used or to learn more about them. As always, we want to know how your library uses competencies so please share your stories and experiences by sending them to Astrid Olfenbittel ([aolfenbittel@worthingtonlibraries.org](mailto:aolfenbittel@worthingtonlibraries.org)).

## COMPETENCY: Collection Management

### DEFINITION:

The ability to select materials and maintain a collection designed to meet the needs of the intended audience.

### SELECT SKILLS AND BEHAVIORS:

- Utilizes a broad range of selection sources to develop a collection that encompasses all appropriate formats, including materials in emerging technologies, languages other than English, and at a variety of reading skill levels.
- Employs promotional methods and techniques that will increase access and usage.
- Maintains weeding schedule to keep the collection current and in excellent physical condition.

### TRAINING RESOURCES:

- Anderson, Sheila: *Serving Young Teens and Tweens*. 2007
- Hoffmann, Frank (ed.): *Library Collection Development Policies*. 2005
- Kennedy, James (ed.) *Our New Public, A Changing Clientele*. 2008
- Collection Development – ALA Web site [www.ala.org/Template.cfm?Section=collectiondevb](http://www.ala.org/Template.cfm?Section=collectiondevb)
- Guidelines for the Development and Promotion of Multilingual Collections and Services. *Reference & User Services Quarterly*; Winter 2007, Vol. 47 Issue 2, pp. 198-200
- 20 Maxims for Collection Building *Library Journal*; 9/15/2007, Vol. 132 Issue 15, pp. 32-35,

### TRAINING OPPORTUNITIES:

[www.ceohio.org](http://www.ceohio.org)  
[www.olc.org/prof\\_dev.asp](http://www.olc.org/prof_dev.asp)  
[www.sirsidynixinstitute.com](http://www.sirsidynixinstitute.com)

### COMPLETE LIST OF COMPETENCIES:

[www.olc.org/CoreCompetencies.asp](http://www.olc.org/CoreCompetencies.asp)

### MORE INFORMATION:

Astrid Olfenbittel, Worthington Libraries ([aolfenbittel@worthingtonlibraries.org](mailto:aolfenbittel@worthingtonlibraries.org))

ALA Midwinter

Conference Report

*A summary of the American Library Association Council activities and discussions during the midwinter conference, January 11-16, 2008, is available on the OLC Web site ([www.olc.org](http://www.olc.org)). The information was submitted by OLC ALA Councilor Pam Hickson-Stevenson.*