



[date]

The Honorable [full name]
Ohio [House of Representatives/Senate]
[address]
[city, state zip]

Dear [Representative/Senator] [last name]:

On March 24, 2011, representatives from public libraries around the state will travel to Columbus in support of the Ohio Library Council's Legislative Day. This annual event is organized to provide you with information about the role your libraries play in providing much-needed job search, homework assistance, and early literacy services, just to name a few. As the state moves to a much greater reliance on e-government to provide services, while reducing operational costs of agencies like Ohio Job and Family Services, more and more people will be turning to public libraries for our expertise and our ready-technology.

We have asked our libraries to coordinate their meeting schedules with the other libraries in your district to make the best use of your time as possible.

Part of our tradition on OLC Legislative Day is to wear something red. If you want to show your support for public libraries on March 24, please join us in wearing red.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Lynda Murray, Director
Government and Legal Services