

**OHIO LIBRARY COUNCIL**

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**INSTANT MINUTES FORM**

This form must be filled out following any meeting of a chapter, division, or committee of OLC. Complete minutes of meetings are to be sent to the OLC within a reasonable time after the meeting.

Unit Name: Reference and Information Services Division

Date and Place of Meeting: January 14, 2009  
 OLC Office

Presiding Officer: Astrid Olfenbuttel

Present: Don Boozer, Tim Burns, Lea Carrigan, Steve Herminghausen, Jodie Lyons, Cheryl Mullins, and Sara Trepanier

Absent: N/A

Minutes approved?  Yes  No

Changes (if any):

Old Business:

1. Further discussion on open source software that the Division can use to interact with members and vice versa. There will be a link to it from our OLC RISD web page.
  - a. Steve has been investigating this, and he recommends either [Joomla!](#) or [Drupal](#). He will lead the charge with a task force and ask members what content they'd like to see. Mackenzie can facilitate an email blast to the members.
  - b. Think of a unique domain name for our site - - ohreference.org?
  - c. What will members gain from this site? What will keep them coming back?
    - i. Creation of a Craig's List of librarians with special interests and/or knowledge
    - ii. Invite other divisions to contribute and offer advice?
2. Table any future RISD Retreat. We agree that OLC provides a healthy amount of programming every year geared toward reference; instead, we'll strive to be more present at future Chapter Conferences and Conventions.
3. Final RISD bookmark to be out for the Convention; will have a futuristic theme.
4. Instead of merging with Adult Services, let's form a habit of working together more often; Astrid to contact AS coordinator and address the following:
  - a. Share meeting minutes.
  - b. See if each division will assign a liaison to sit-in at respective meetings.
5. ORE – managed by Deana Nowack.
  - a. Action Council members to review each module; will report any inconsistencies or out-of-date content to Action Council and Mackenzie.
    - i. Tim (1)
    - ii. Cheryl (2)
    - iii. Lea (3)
    - iv. Jodie (4)
    - v. Don (5)
    - vi. Astrid (6)
6. Finalized content for first 2009 newsletter; submit to Mackenzie and Ro ASAP.

New Business:

1. Make sure RISD web page is updated
  - a. Have link to member discussion list removed.
  - b. Add Delicious and Café Press links
  - c. Add PDFs of the RISD bookmarks
2. Resurrect a welcome wagon style email to new members.
3. Focus on 2009 Annual Convention and viable programs – Action Council members assigned
  - a. “Non-Fiction Works That Read Like Fiction” – Cheryl to contact Melanie Deutch (sic)
  - b. Organize a panel of librarians from Public, Academic, and Special libraries to discuss how they manage and collaborate on their historical collections – Don to contact Bill Barrow.
  - c. “Gutenberg to Google” – Don and Steve to present.
  - d. KnowItNow 24x7 – Don to present.
  - e. Readers’ Advisory Resources other than Novelist – Don, Astrid, and Jodie to tag team (by genre?) w/ Adult Services?
  - f. “Does It Pay to Hit the Books?” – Panel / forum to discuss the current trend of Non-MLS in MLS positions and the impact this has had on the profession – Lea and Sara to make contacts.
  - g. After-hours Reference Smackdown – Don to meet with Cindy Lombardo on 1/16/09.
4. Discuss Action Council officers and openings
  - a. Tim will be the 2009 Nominations / Recruitment Chair
  - b. Jodie expressed interest in the position of Assistant Coordinator in 2010
  - c. Lea expressed interest in the position of Secretary in 2010
5. Spring Newsletter (March or April)
  - a. Call for members interested in Action Council (must have list by May)
  - b. Tim will write Perspectives column and his prediction for Pulitzer Prize winners
  - c. Highlight the first of 6 ORE modules – have assigned reviewer (see Old Business #5) write these?

Date and Place of Next Meeting: Wednesday, May 13, 2009

We need:  stationery: number of pieces \_\_\_\_\_  
 envelopes: number of pieces \_\_\_\_\_  
 other: (specify) \_\_\_\_\_

Secretary/Secretary Pro-Tem: Jodie Lyons